



Party Supply List

It's the small things that really make your party successful. Here's a handy, printable supply list to reference when planning your party.

Supplies

- Goodie/Treat Bags
 - Party Favors
 - Candy
- Balloons
- Birthday Candles
- Decorations
- First Aid Kit
- Gift Wrap/Ribbon
- Invitations
- Name Tags
- Place Cards
- Thank You Cards
- Games

Decorations

- Balloons
- Streamers
- Signs/Banners



Tableware

- Cold and Hot Cups
- Cutlery
- Plates
- Napkins
- Table Covers or Placemats
- Place Cards
- Guest of Honor Marker

Serving Items

- Aluminum Pans and Lids
- Paper Towels
- Pitchers/Punch Bowl
- Serving Forks/Spoons
- Serving Trays
- Snack Bowls
- Large Knife

Food/Beverages

- Decorated Cake
- Ice Cream
- Pre-Party Snacks
- Main Course
- Post-Party Snacks
- Juice
- Soda/Soft Drinks
- Water
- Condiments



Entertainment Ideas

- Caricaturist
- Clown
- Comedian
- Disk Jockey
- Games
- Karaoke Machine
- Magician
- Naturalist (Animal Expert)
- Outdoor Inflatable Rides
- Storyteller
- Dress-up clothes
- Crafts
- Live Band

Capturing the Moment (Assigned to a specific person)

- Camcorder
- Camera
- Photographer
- Videographer

Birthday Cake

- Cake
- Candles
- Matches

Other Essentials

- Gift for Birthday Person
- Games/Activities
- Batteries